

BOROUGH OF NEW CUMBERLAND ADMINISTRATION & FINANCE

Description	Fee
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Taxes	
Real Estate Tax (based on 100% Assessment)	Set Annually by Council
Earned Income Tax	1.45% gross earnings
Real Estate Transfer Tax	1% of purchase price
Tax Collector	
Tax Certification Fee	\$25.00 per parcel
Research and/or Duplicate Bill Fee	\$5.00 per parcel
Duplicate Receipt Fee	\$5.00 per parcel
Returned Check Fee	\$45.00

Sales	
Maps/Plans	
Color 11x17	\$2.00
Black & White 11x17	\$1.00
Plans Copied	Cost of outsourcing plus \$25.00 courier
Black and White 8 1/2 X 11 Copies	\$0.25 per copy
Color 8 1/2 X 11 Copies	\$0.50 per copy
Postage	Actual cost per USPS

Fees	
Lien Fee (plus legal costs)	\$75.00
Returned Check Fee	\$45.00
Yard Sales (2 consecutive days)	1 st Free, 2 nd \$10.00 (annually)
Disabled Parking Space	
Initial Application Fee and Sign Cost	\$50.00
Annual Renewal Fee	\$5.00

BOROUGH OF NEW CUMBERLAND CODE ENFORCEMENT & ZONING

Description	Fee
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Building Permit	
Building Permit Administration Fee	\$25.00
Permit Fees	As Established by 3 rd Party Fee Schedule

Residential Rental Unit Registration and License	
Tri-Annual Inspection Fee	\$90.00 per unit for up to 4 units, \$75.00 for each additional unit
Re-Inspections*	\$30.00 per unit

Zoning Permit**	
General Zoning Permit (including UCC Permits requiring zoning review/approval)	\$40.00
New or Change of Use	\$40.00
New or Change of Sign	\$40.00
Fence	\$40.00
Shed	\$40.00
All Other Changes or Uses Required by Zoning Ordinance**	\$40.00

Miscellaneous	
Dumpster Permit	\$15.00 for 7 days

*Fee will be assessed for each inspection following the initial inspection

**As per New Cumberland Borough Zoning Ordinance, a zoning permit, shall be required prior to the erection, structural alternation or use and occupancy, of any building, structure, deck, patio, driveway or parking pad, increase in impervious coverage, swimming pool, antenna, tower, monopole, sign, fence, alteration of use, or portion thereof, prior to the initial use or change in use of a building or land, prior to the change or extension of a nonconforming structure or portion thereof, prior to the initial use or change or extension of a nonconforming use, and prior to the change in occupancy of any commercial use or other nonresidential use.

BOROUGH OF NEW CUMBERLAND PARKS, RECREATION & SPECIAL EVENTS

Description	Fee
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Park Usage	
Sports Fields	
• Football (each season)	\$175.00 per organization
• Softball (each season)	\$175.00 per organization
• Baseball (each season)	\$175.00 per organization
• Other Uses (each season)	\$175.00 per organization
Pavilion Rental	
Pavilions 1,2,3	\$25.00 per day
Pavilion 4	\$50.00 per day
Gazebo Rental	\$100.00 per day

Special Event Permits*	
Special Events Permit Application Fee	\$100.00 per day
Supplemental Event Costs	
Uses Requiring Borough Resources (barricades, cones, trash cans, no-parking signs, mowing, etc.)	\$150.00 per event
Chair Box Use (metal folding chairs)	\$30.00 per event
Borough Park Restrooms (with approval)	\$125.00 per day
Staffing Costs Day of Event**	
Public Works	\$75.00/hr. (min 2 hours)
Police Officer (including vehicle)	\$125.00/hr. (min 3 hours)
Escrow For Event (when required by ordinance)	Up to \$1,000.00
Cost for Lost or Stolen Items (cones, barricades, etc.)	Actual Replacement Cost

*All costs will be calculated by the Borough and all fees must be paid in advance of permit approval.

**Cost for staff when requested or as required by the Special Events Ordinance.

BOROUGH OF NEW CUMBERLAND PLANNING & DEVELOPMENT

Description	Fee
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Submission Type	
Major / Minor Subdivision*** Sketch, Preliminary, Preliminary/Final and Final Submission	\$500.00 plus \$100.00 per EDU/dwelling unit
Major / Minor Land Development*** Sketch, Preliminary, Preliminary / Final and Final Submissions	\$500.00 plus \$50.00 per acre
Lot Line Adjustment or Lot Consolidation Recording with Cumberland County Required at Additional Cost	\$250.00
Conditional Use Appeal*	Fee plus 1/2 of stenographers cost*
Murals	\$100.00
Wireless Telecommunications Facilities	\$750.00
All Application Types Not Other Listed	\$400.00

Please note: The maximum fee paid for all new submissions shall be \$5,000.00

Escrows for Subdivisions / Land Development**	
Subdivision	\$2,000/lot – max \$30,000
Land Development	\$5,000/lot – max \$30,000

* The applicant must pay 1/2 half of the stenographer's invoice following the initial meeting and for each subsequent meeting until the appeal or rezoning request is complete.

**The Borough will draw down the escrow for all fees associated with the plan review process. Applicant will be required to replenish the escrow upon notice from the Borough.

***All applications for Subdivision and Land Development must be submitted to the Cumberland County Planning Commission for review. Costs associated with the County review are not included in the Borough fees. The County fees can be found on the current County Fee Schedule or website.

BOROUGH OF NEW CUMBERLAND POLICE

Description	Fee
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Reports	
Accident Report	\$15.00**
Complaint/Incident Report	\$0.25 per page

Alarm Fees	
Alarm Registration	\$45.00 first year \$25.00 each year thereafter

Solicitation/Transient Permit	
1 Day	\$25.00
30 Days	\$50.00
365 Days	\$100.00

Charges for Services	
Event Security or Police Services (3-hour minimum)	\$125.00 per hour for each officer (including vehicle)

**Unless applicable provisions in the PA Right to Know Law requires a lesser amount to be charged

BOROUGH OF NEW CUMBERLAND PUBLIC WORKS

Description	Fee
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Lawn Care Services	
Mowing	\$50.00 per hour, plus equipment costs
Administration Fee	\$20.00 per occurrence

Snow Removal Services	
Snow Removal	\$50.00 per hour, plus equipment costs
Administration Fee	\$20.00 per occurrence

Street Openings	
Street Opening Permit	\$20.00 per cut
Required Bond	\$500.00

BOROUGH OF NEW CUMBERLAND ZONING & BUILDING CODE APPEAL

Description	Fee
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Zoning Hearing Board	
Variance, Special Exception, Enforcement Notice, and other Types of Zoning Appeals	
Residential	\$500.00*
Other Uses (Commercial, Industrial, & Institutional)	\$750.00*

Specific Types of Zoning Appeals	
Challenge to Validity of Ordinance Map	\$2,000.00
Request for Change of Zoning	\$1,000.00
Curative Amendment	\$2,000.00
Hearing Postponement Only	50% of Application Fee

Building Code Board of Appeal	
The Borough participates in a UCC Joint Board of Appeals established by the Capital Region Council of Governments	
UCC Appeals Application for Review Fee**	\$750.00

*The applicant must pay the stenographer's invoices following the initial meeting and for each subsequent meeting until the appeal is complete.

**Refer to capitalregioncog.org for filing instructions and application.