

**NEW CUMBERLAND BOROUGH
PLANNING COMMISSION REGULAR MEETING MINUTES**

WEDNESDAY- FEBRUARY 21, 2024

1. Call to Order - The meeting was called to order by Chairperson Faith Curran at 7:00 p.m.

Planning Commission Members Present

Faith Curran, Chairperson
Fred Miles, Vice-Chairperson
Norman Kennard, Secretary
George Estep
Ira Beckerman
Adam Trone

Others Present

Nathaniel Dysard, Borough Manager

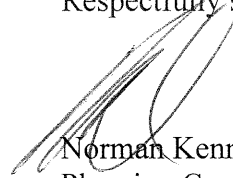
Members Absent

Jennifer McElrath

2. Approval of January 17, 2024, Meeting Minutes – A motion was made by Mr. Estep, seconded by Mr. Miles to approve the January 17, 2024, minutes. The motion passed by unanimous vote.
3. Conditional Use Application for 308 11th Street – Applicant is requesting conditional use approval with respect to the operation of a short-term rental to be located at 308 11th Street. The applicant has provided sufficient documentation satisfying all requirements of the Zoning Ordinance. Prior to final approval applicant will finalize county hotel tax paperwork. Borough Council will take formal action following recommendation by the Planning Commission. A motion was made by Mr. Kennard, seconded by Mr. Miles to recommend approval of the short-term rental Conditional Use Application for 308 11th Street. The motion passed by unanimous vote.
4. Approval of Annual Report to Council – Ms. Curran and Mr. Miles drafted the annual report to Council. A motion was made by Mr. Kennard, seconded by Mr. Beckerman, to approve submitting the annual report to Borough Council. The motion passed by unanimous vote.
5. Comprehensive Plan Discussion – Research is being conducted on detailing historical information for the various neighborhoods within the Borough. Ms. Curran and Mr. Dysard will work on a grid identifying desired comprehensive plan components. The intent moving forward will be to discuss and work on individual components at the upcoming planning commission meetings this year.

6. Old Business – The shade tree working group is scheduling an upcoming meeting, looking for grant opportunities and exploring methods for educating residents about the importance of trees.
7. Building/Zoning Report – The commission acknowledged the list of building and zoning permits issued for January 2024.
8. Adjournment – Ms. Curran adjourned the meeting at 7:43 p.m.

Respectfully submitted,



Norman Kennard
Planning Commission Secretary