

**Borough Council Meeting Minutes
Borough of New Cumberland
Wednesday, September 13, 2023**

The New Cumberland Borough Council held its regularly scheduled meeting on Wednesday, September 13, 2023, in the Council Chambers of the Borough building located at 1120 Market Street, New Cumberland, PA.

1. Call to Order and Pledge of Allegiance to the Flag — The meeting was called to order at 7:00 p.m. and the group was led in the Pledge of Allegiance to the Flag by Council President Kline.
2. Roll call

Borough Council Present

Robert P. Kline
Donald Kibler, Vice-President
Fred Miles
Gennifer R. Richie
Chad Wilson
DJ Landis

Borough Officials Present

Michael McLaughlin, Police Chief
Jeff Goulby, Fire Chief
Michael J. Cassidy, Solicitor
Thaddeus G. Eisenhower, Mayor
Nathaniel Dysard, Borough Manager/Secretary
Vanessa Dettrey, Admin. Assistant

Councilman Stone and Engineer Derolf were absent.

3. Approval of August 09, 2023, Regular Meeting Minutes — A motion was made by Vice-President Kibler, seconded by Councilman Miles to approve the Regular Meeting Minutes of August 09, 2023. All were in favor. MOTION carried.
4. Approval of Disbursements for August 2023 — A motion was made by Councilwoman Landis, seconded by Councilwoman Richie to approve the Disbursements for the month of August 2023. All were in favor. MOTION carried.
5. Approval of Treasurer’s Report for August 2023 — A motion was made by Councilman Miles, seconded by Vice-President Kibler to approve the Treasurer’s Report as presented. All were in favor. MOTION carried.

General Fund	\$2,000,569.79 (ARPA \$39,977.97)
General Fund – Payroll	\$32,943.01
Liquid Fuels Fund	\$374,515.14
Revitalization Initiative	\$9,546.38
Capital Improvement	\$766,487.81
Capital Reserve Account	\$6,712,374.93

6. Hear Visitors —

Harry Jenkins, 601 Fifth Street, asked everyone to be more alert when driving when children are around to avoid accidents.

George Estep, 1001 Fourth Street, asked the council to review the report that he handed out.

Mickey Minnich, Vickie's Angel, promoted Vickie's Angel Walk scheduled for Saturday, October 14, 2023, starting at 6:00 a.m. in Borough Park.

JoLynn Weist-Mascaro, Business and Professional Group, distributed a letter requesting the borough park bathrooms to be open during special events.

7. President's Report

-Council President

A. Consideration of Special Events Application for Halloween Parade — A motion was made by Vice-President Kibler, seconded by Councilman Wilson to approve the Halloween Parade on October 17th, 2023, from 7:00 p.m. until 9:00 p.m. All in favor. MOTION carried.

B. Consideration of Special Events Application for Vickie's Angel Ride — A motion was made by Councilman Wilson, seconded by Vice-President Kibler to approve Vickie's Angel Ride on May 4th, 2024, from 10:00 a.m. until 3:00 p.m. at Borough Park. All in favor. MOTION carried.

C. Consideration of Special Events Application for Christmas Market — A motion was made by Vice-President Kibler, seconded by Councilwoman Richie to approve the sale of alcohol with the boundaries submitted. All in favor. MOTION carried.

D. Consideration of West Shore Recreation Commission 2024 Budget — A motion was made by Councilman Miles, seconded by Councilwoman Landis to approve the West Shore Recreation Commission 2024 Budget and Borough contribution. All in favor. MOTION carried.

E. Comprehensive Recreation, Park & Trail Network Plan RFP Award — A motion was made by Vice-President Kibler, seconded by Councilman Miles to approve the Recreation, Park & Trail Network RFP Award to Mahan Rykiel Associates. All in favor. MOTION carried.

F. Consideration of Library HVAC Design Engineering Services RFP Award — Council tabled the Library HVAC Design Engineering Services RFP Award.

G. Consideration of Ground Lease Agreement for 214 Front Street — A motion was made by Councilwoman Richie, seconded by Councilwoman Landis to approve the Ground Lease Agreement for 214 Front Street. All in favor. MOTION carried.

- H. Authorization to Advertise Library Archives Room Bid — A motion was made by Councilwoman Landis, seconded by Councilman Wilson to approve the Advertisement of the Library Archives Room Bid. All in favor. MOTION carried.
- I. Consideration of 2024 Minimum Municipal Obligation Pension Contributions — A motion was made by Councilman Miles, seconded by Vice-President Kibler to approve the 2024 Minimum Municipal Obligation Pension Contributions. All in favor. MOTION carried.
- J. Consideration of Amendments to Civil Service Regulations — A motion was made by Councilman Wilson, seconded by Vice-President Kibler to approve the Amendments to Civil Service Regulations. All in favor. MOTION carried.
- K. Discussion/Consideration of Employee Handbook Update — A motion was made by Councilman Wilson, seconded by Councilman Miles to table the Updated Employee Handbook for the next regularly scheduled meeting. All in favor. MOTION carried.
- L. Discussion/Consideration of Library Policy Statement — A motion was made by Vice-President Kibler, seconded by Councilwoman Richie to table the Library Policy Statement until the next regularly scheduled meeting so the Library Board has time to review it, with any questions or comments from the Library Board to be submitted within two weeks. All in favor. MOTION carried.
- M. Discussion of 2024 Budget Calendar and Budget Process — The 2024 budget calendar was reviewed. Council agreed to meet on Wednesday, October 25, 2023, at 1:30 p.m. to discuss the 2024 Budget.
- 8. Engineer's Report — Manager Dysard provided a summary of the Engineer's activities for the month of August 2023 in her absence. The ADA Ramp Project is expected to begin next week and the Paving Project on Haldeman Avenue in the next two (2) weeks.
- 9. Mayor's Report — Mayor Eisenhower provided a report for the month of August 2023.
- 10. Police Chief's Report — Chief McLaughlin provided a report of the Police Department's activities for the month of August 2023.
- 11. Fire Chief's Report — Chief Gouldy provided a report of the Fire Department activities for the month of August 2023.
- 12. Library Report — Linda Ries, Library Board President, provided a report of the Library's activities for the month of August 2023 and promoted Meet-the-Candidates-Night at Foundation Hall.
- 13. Solicitor's Report — Nothing to report.

14. Manager's Report — Manager Dysard summarized the activities within the Borough for the month of August 2023. The pavilion roof replacement has been completed, the Messenger has been sent out, and the new branding signs are starting to be installed. The SALDO is continuing to be reviewed and the P25 radios have been purchased. A cell tower lease renewal with Crown Castle was recently received and will be reviewed with the Solicitor. Lastly, the Cumberland County Blight Program is being utilized for a couple of properties within the borough in order to bring them into compliance with borough property maintenance codes.
15. Adjournment — A motion to adjourn was made by Councilman Wilson, seconded by Councilman Miles. All were in favor. MOTION carried. The New Cumberland Borough Council meeting adjourned at 8:10 p.m.

Respectfully Submitted,



Nathaniel J. Dysard

Borough Manager/Secretary