

**NEW CUMBERLAND BOROUGH**  
**PLANNING COMMISSION REGULAR MEETING MINUTES**

**WEDNESDAY- June 15, 2022**

1. Call to Order - The meeting was called to order by Chairperson Faith Curran at 7:00 p.m.

Planning Commission Members Present

Faith Curran, Chairperson  
Fred Miles, Vice-Chairperson  
Paul Aleva  
Norman Kennard  
F.L. Schaffer

Others Present

Nathaniel Dysard, Borough Manager

Members Absent

None

Ms. Curran indicated that with the resignation of Donald Bates the Planning Commission will need to appoint a new Secretary. A motion was made by Mr. Schaffer, seconded by Mr. Aleva, to appoint Mr. Kennard to serve as Planning Commission Secretary. The motion passed by unanimous vote.

2. Approval of May 18, 2022 Meeting Minutes – A motion was made by Mr. Schaffer, seconded by Mr. Miles, to approve the May 18, 2022 minutes. The motion passed by unanimous vote.

3. Zoning Update Committee Report – Consultant is working on revisions of zoning ordinance draft with Manager Dysard.

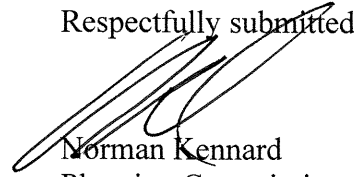
4. New Business –

- a. Annual report was submitted to Borough Council, Ms. Curran provided a summary of the report to the Commission.
- b. Planning Commission is actively advocating for an expanded role in Borough initiatives and to be more engaged in planning efforts.
- c. Ms. Curran will be serving on the steering committee for the Community Identity and Downtown Master Plan. All members of the Commission will be invited to participate in breakout sessions for the planning effort.
- d. Two vacancies exist on the Planning Commission. The vacancies are posted on the Borough website and an article has been included in the upcoming Messenger issue. Borough Council President Kline established a three-member committee to assist with finding and recommending new Commission members.

5. Building/Zoning Report – The commission acknowledged the list of building and zoning permits issued for May 2022.

6. Adjournment – Ms. Curran adjourned the meeting at 7:24 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Norman Kennard', is written over the printed name.

Norman Kennard  
Planning Commission Secretary