

NEW CUMBERLAND BOROUGH
PLANNING COMMISSION REGULAR MEETING MINUTES

WEDNESDAY- May 18, 2022

1. Call to Order - The meeting was called to order by Vice-Chairperson Fred Miles at 7:00 p.m.

Planning Commission Members Present

Fred Miles, Vice-Chairperson
Donald Bates, Secretary
Norman Kennard
F.L. Schaffer

Others Present

Nathaniel Dysard, Borough Manager

Members Absent

Faith Curran, Chairperson
Paul Aleva

Donald Bates thanked the Planning Commission for the opportunity to serve with the members for many years, Mr. Bates indicated that he has submitted a letter of resignation to the Borough, and that this will be his last meeting.

2. Approval of March 16, 2022 Meeting Minutes – A motion was made by Mr. Bates, seconded by Mr. Kennard, to approve the March 16, 2022 minutes. The motion passed by unanimous vote.
3. Zoning Update Committee Report – Zoning Ordinance revisions are moving forward. A copy of the draft will be provided to the Commission for review and comments.
4. New Business – Discussion took place regarding duties and responsibilities of the Planning Commission. The main responsibilities of a planning commission are to act as an advisor to Borough Council reviewing all subdivision and land development applications submitted to the borough; at the request of the governing body the planning commission prepares a comprehensive plan for the long-term growth, development, and well-being of the municipality. The planning commission may also review the zoning ordinance, subdivision and land development ordinance, and zoning map, making recommendations to Borough Council. Members expressed an interest to be more involved in activities that relate to planning. Manager Dysard stated that the zoning ordinance revisions will soon be provided for review and comment, he also indicated that there is a need to update the Comprehensive Plan and Subdivision and Land Development Ordinance.

Ms. Curran and Mr. Miles will prepare an annual report for the commission to review at the next meeting and provide copy to Borough Council.

5. Building/Zoning Report – The commission acknowledged the list of building and zoning permits issued for March and April 2022.

6. Adjournment – A motion was made by Mr. Schaefer and seconded by Mr. Bates, to adjourn the meeting, the meeting was adjourned 7:55 p.m by unanimous vote.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Donald Bates", followed by a horizontal line.

Donald Bates
Planning Commission Secretary