

**Minutes of Borough Council Regular Meeting
Borough of New Cumberland
Wednesday, October 13, 2021**

The New Cumberland Borough Council held its regularly scheduled meeting on Wednesday, October 13, 2021, in the Council Chambers of the Borough building located at 1120 Market Street, New Cumberland, PA.

1. Open meeting and Pledge of Allegiance to the Flag — The meeting was called to order at 7:00p.m. by the Council President Robert P. Kline and led the group in the Pledge of Allegiance to the Flag.

2. Roll call

Borough Council Present

Robert P. Kline, President
Kevin L. Hall
Gennifer R. Richie
David H. Stone
Chad Wilson

Borough Officials Present

Doug Morrow, Mayor
Joseph E. Spadaccino, Police Chief
Jeff Gouldy, Fire Chief
Randy Watts, Engineer
Michael Cassidy, Borough Solicitor
Penny C. Pollick, Borough Manager/Secretary
Vanessa Dettrey, Administrative Assistant

Councilman Matthew S. Stoner and Vice-President Kibler were absent.

3. Approval of September 8, 2021, Regular Council Meeting Minutes — A motion was made by Councilman Hall, seconded by Councilman Wilson, and unanimously voted to approve the Regular Council Meeting Minutes of September 8, 2021, as amended.
4. Approval of Check Lists for September 2021 — A motion was made by Councilman Wilson, seconded by Councilwoman Richie, and unanimously voted to approve the Check Lists for the month of September 2021.
5. Approval of Treasurer’s Report for September 2021 — A motion was made by Councilman Hall, seconded by Councilman Stone, and unanimously voted to approve the Treasurer’s Report as presented:

General Fund - PNC	
(Investments of \$1,820,726.71)	
General Fund – FNB	
(Investments of \$381,580.99)	\$222,719.15
Capital Improvement	
(Investments of \$227,880.88)	\$500.00
Liquid Fuels Fund	
(Investments of \$211,080.07)	\$500.00

Capital Projects Account

(Investments of \$4,506,182.11)

(Term Investments of \$2,000,000.00)

(Term Investments of \$1,000,000.00)

Revitalization Initiative

(Investments of \$263,257.88)

6. Hear Visitors —

John Minito, President of West Shore Recreation Board, explained that events of the 2020 year forced the Recreation Center to make several cutbacks and raise the per-capita rate for the first time in eight years. The raise approval of the per-capita rate made it possible to introduce new recreation programs for the community to continue to support and engage in the Recreation Center. Mr. Minito thanked the Council for their approval, without it the Recreation Board could not make this possible.

Christine Leukus, President of The Olde Towne Association, gave thanks to the Police and the Fire Department for their participation in making the Apple Festival a safe and enjoyable event.

Vincent Zvorsky, 1801 Saint Clair Road, has been concerned about the sidewalk citations that are being sent to the residents. He mentioned the citation letter is very vague, lacks direction and explained that most people would not know what they need and cannot always rely on the contractor to get the necessary documents. He suggested to add a brief list of what is required of the resident and where to get it. This conversation brought up more questions, so President Kline suggested that Mr. Zvorsky schedule a meeting with the Interim Manager Pollick to further discuss his concerns.

James Morris, 1351 Simpson Ferry Road, expressed his concern about the speeding on Simpson Ferry Road through Brandt Avenue. He explains that there have been multiple car crash incidents on his property and all-encompassing his property line. His wife and child have both been honked at while crossing in the cross walk due to drivers' impatience and even had to dodge out of the way from a car because the driver refused to slow down and stop. James asked for more enforcement of this area and suggested to possibly install ramped speed tables. Mayor Morrow reassured him that he would get a routine inspection of that area in place and when possible, encouraged residents to get license plate numbers when similar situations occur.

Sandra Kraybill, 305 Fifteenth Street, has a concern about excessive noise. She stated that there is a car show every Sunday at Rippin Rides and each time the revving of engines starts at 8:00 a.m. and does not cease until 11:45 a.m. Ms. Kraybill claimed that she has seen attendees drive their car backwards on the streets and have been speeding throughout the neighborhood. She has expressed her desperation to the Police Department but was told because of ordinance constraints there is only so much they can do about noise disruptions. Police Chief Spadaccino offered to sit down with her regarding the situation and said that they can speak with the owner and add more enforcement in the area.

Mickey Minnich from Vickie's Angels, thanked Council, Police, and the Fire Department for their time helping with the most recent fundraising walk on Saturday, October 9, 2021.

7. President's Report

-Council President

- A. Resolution #5-2021 — A motion was made by Councilman Wilson, seconded by Councilman Stone, and unanimously voted to approve Resolution #5-2021 in recognition of James I. Benson's forty-eight (48) year service in the New Cumberland Borough's Fire Department.
- B. Act 50 — President Kline explained that this will allow small wireless facilities to install 5G services. Without an Ordinance in place The Borough will not have the capabilities to impose any restrictions. A motion was made by Councilman Hall, seconded by Councilman Wilson, and unanimously voted to approve engaging the services of Cohen Law Group to draft an Ordinance which will allow The Borough to regulate the installations of the 5G service facilities.
- C. 2022 Budget Discussions — President Kline stated that to maximize time, the dates with the most Council Members available will be chosen. The Budget Meeting Dates listed are:
- Wednesday, October 27 at 6:00p.m.
Wednesday, November 3 at 1:00p.m.
Thursday, November 4 at 1:00p.m. (if needed)
- A motion was made by Councilman Hall, seconded by Councilwoman Richie, and unanimously voted to approve the Budget Meeting Dates as listed.
- D. Purchasing of Backhoe/Loader — A motion was made by Councilwoman Richie, seconded by Councilman Hall, and unanimously voted to approve the request to upgrade the Backhoe/Loader previously ordered to a larger more efficient unit.
- E. West Shore Senior Center Roof — Interim Manager Pollick stated that the Senior Center roof has been leaking. Upon inspection it was found that the roof has been patched too many times and will need repaired prior to the 2021 winter season. Solicitor Cassidy stated that a formal action is not ready for Council to approve and recommended to reconvene the meeting until a proposal could be provided. President Kline stated that Council will reopen this topic on Wednesday, October 27, 2021, at 6:00p.m.
- F. Riverside Park — A motion was made by Councilman Wilson, seconded by Councilwoman Richie, and unanimously voted to approve authorization for Solicitor Cassidy to prepare an ordinance of the Borough Park Rules and Regulations for the inclusion of the Riverside Park Fish and Boat Docks.
- G. Community Garden — A motion was made by Councilman Hall, seconded by Councilman Stone, and unanimously voted to approve winter gardening policies and the renewal application of garden plot(s) for the upcoming spring/summer seasons.

- H. Resolution #6-2021 — Ms. Copenhaver requested the approval of Resolution #6-2021. This will allow her to apply for the Municipal Assistance Program Grant in the amount of \$80,000 with the commitment from the Borough to match the grant by 50%. The funds from this grant will allow a Community Identity and Downtown Master Plan to be developed for the Borough. Manager Pollick suggested to include HRG to work on a concept plan and to have Engineer Watts attend any meetings regarding the project. A motion was made by Councilwoman Richie, seconded by Councilman Stone, and unanimously voted to approve Resolution #6-2021 authorizing an application to the Pennsylvania Municipal Assistance Program.
8. Engineer's Report — Engineer Watts provided the twelve (12) month plan for the Brandt Avenue Street Paving Project. The HATS Grant is a federal fund that has provided the Borough with \$513,000; however, the Borough will have to match the fund by 20%. This grant will allow for new ADA curb ramps, street paving, and traffic control. Since State Roads are going to be worked on, partnering with PennDOT on this project is necessary. A motion was made by Councilman Stone, seconded by Councilman Wilson, and unanimously voted to approve HRG's proposal for Professional Services in the Brandt Avenue Pedestrian Improvements Project in the amount of \$103,600.
9. Mayor's Report — Mayor Morrow thanked Mickey Minnich for all the work he does for the Vickie's Angel Organization and provided an update on the Theatre which includes the closure of the alley next to the Theatre for a day to lay down a new sidewalk along the building.
10. Police Chief's Report — Chief Spadaccino provided a written report of the Police Department activities for the month of September 2021. He thanked Christine Leukus, the Fire Department, and his Police Officers for the effort that was put into the Apple Festival. He also provided a reminder of the Halloween Parade at 7:00p.m. on Tuesday, October 19, 2021. Chief Spadaccino mentioned the passing of Larry G. Zeigler. Mr. Zeigler began serving the Borough on 01/19/1970 and became Corporal in 10/07/1990. He continued to serve the Borough for a total of 28 years before retiring in 1998. It was an honor to have him on the team and was a great friend. He will be greatly missed.
11. Fire Chief's Report — Chief Goulidy provided a written report of the Fire Department activities for the month of September 2021. He stated that Fire Prevention assemblies have been held at the West Shore School Districts to educate the younger children about fire safety. He mentioned the Chicken BBQ fundraising for the Fire Department on Saturday, October 23, 2021, at 10:00a.m. and that the Fire Department will not be having a haunted house this year.
12. Solicitor's Report — Nothing to Report.

13. Community & Economic Development Director's Report — CED Director Copenhaver provided a written report of the Community and Economic Development progress from August 24, 2021, through October 8, 2021. Ms. Copenhaver wanted to plan a 1 ½ mile walking trail that will connect us to our neighboring Municipalities. This will require an extended lease agreement with Norfolk Southern and a feasibility study. Ms. Copenhaver further explained that if it is possible, she would like to turn Third Avenue Alley into a connecting corridor that leads from Riverside Park to the Theatre and Downtown areas. Manager Pollick explained that there is flexibility in the budget but only because there are projects that have not been completed yet and should be discussed further. President Kline stated that a motion cannot be made without a specific provider. Council was still awaiting a proposal from another firm and therefore could not make a formal decision at this time. President Kline suggested to reconvene the meeting instead of adjourning so further action could be taken on this topic.
14. Manager's Report — Interim Manager Pollick addressed the conversation from September 8, 2021, Council Meeting regarding the pole PPL left on Bridge Street. Their response was that they were waiting for the utility cables to be moved to the new pole, once that is completed, they will be able to finish the work. Manager Pollick also gave updates on the codification of the Zoning Ordinances from Kelly at General Code. So far, the project launch, organizational and administrative analysis have been completed. They are now in the draft phase, and it is anticipated that a draft copy will be provided to the Borough in November. The sink hole on Brandt Avenue is currently the biggest issue and it will have to be discussed when this meeting reconvenes.
15. Codes Committee Report — Councilman Hall stated that last year, in the beginning of July, a letter was sent out to all homeowners that were landlords in the Borough. It stated that if the property was a rental, it is necessary to register and set up a rental inspection. However, approximately one third of the total letters sent to homeowners/landlords have yet to respond. A second notice should be sent to those who are not in compliance noting that a citation will be issued if it is ignored.
16. Executive Session (Legal and Personnel Matters) — President Kline called an executive session at 8:42p.m. to discuss legal and personnel matters. Council meeting reconvened at 9:00 p.m.
17. Council Comments —

Councilman Stone requested the status of the website upgrade. Councilman Wilson stated that a line item will be put into the budget. This will allow the upgrade to be done properly and is estimated to be completed in the 2022 year.

President Kline mentioned he was invited to participate in a signing of the I-83 South Bridge Project Letter which addressed the effects of tolling, design features and the impact on the local streets. This letter was supported and signed by many Boroughs and Townships and should be posted on the New Cumberland Borough website. He also brought up Joan Erney's report from the previous Council Meeting about helping residents with the cost of sidewalk construction. President Kline stated that he is more concerned about the infrastructure/stormwater system of New Cumberland especially considering the recent sink hole on Brandt Avenue.

Councilman Hall suggested to send a notice to homeowners at least two (2) years in advance when anticipating sidewalk repairs to provide them with time to save money. Manager Pollick added that Highway Superintendent, Mark Hinton is working on a five (5) year plan so that the Borough can send these notices in advance. Councilman Stone mentioned homeowners who could possibly be selling their homes upon receiving the notice and questioned whether the Borough will hold the seller responsible of informing the buyer that a notice was received.

- 18. Recess — A motion was made by Councilman Wilson, seconded by Councilman Hall, and unanimously voted to go into recess at 9:12 p.m. This meeting will reconvene on Wednesday, October 27, 2021, at 6:00 p.m.

OCTOBER 27, 2021

- 1. Reconvene meeting and Pledge of Allegiance to the Flag — The October 13, 2021, meeting was reconvened and called to order at 6:00 p.m. on Wednesday, October 27, 2021, by the Council President Robert P. Kline and led the group in the Pledge of Allegiance to the Flag.

- 2. Roll call

Borough Council Present

Robert P. Kline, President
Gennifer R. Richie
David H. Stone (via phone)
Chad Wilson

Borough Officials Present

Doug Morrow, Mayor
Joseph E. Spadaccino, Police Chief
Jeff Goulby, Fire Chief
Penny C. Pollick, Borough Manager/Secretary
Vanessa Dettrey, Administrative Assistant

Councilmen Kevin L. Hall, Matthew S. Stoner and Vice-President Kibler were absent.

- 7. President’s Report -Council President

E. West Shore Senior Center Roof — Interim Manager Pollick provided HRG’s estimates for a rubber overlay which is estimated to be \$30,000 but if the roof is completely tore off and replaced it is estimated to be \$90,000. Highway Superintendent Hinton explained that he is still waiting on a reply for the timeframe of this project and will have an answer next week.

F. Riverside Park — A motion was made by Councilman Wilson, seconded by Councilwoman Richie, and unanimously voted to amend the agenda in order to consider advertisement of Ordinance No: 710.

I. Ordinance No: 710 - A motion was made by Councilman Wilson, seconded by Councilwoman Richie, and unanimously voted to approve the advertisement of Ordinance No: 710, for consideration of adoption at the public meeting to be held on November 10, 2021.

- 13. Community and Economic Development Director’s Report — Ms. Copenhaver stated that Solicitor Cassidy has requested a 25-year lease with Norfolk Southern which will make the Borough eligible for more grants; however, the feasibility study is also required to apply for grants. A motion was made by Councilwoman Richie, seconded by Councilman Wilson, and unanimously voted to approve Rettew’s, October 13, 2021, proposal for concepts plans of the River Park, Walking Trail and 3rd Avenue Alley.
- 18. Recess — A motion was made, by Councilwoman Richie, seconded by Councilman Wilson, and unanimously voted to recess this Wednesday, October 27, 2021, meeting at 10:00 p.m. The meeting will reconvene on Wednesday, November 3, 2021, at 1:00 p.m.

NOVEMBER 3, 2021

- 1. Reconvene meeting and Pledge of Allegiance to the Flag — The October 13, 2021, meeting was reconvened and called to order at 1:00 p.m. on Wednesday, November 3, 2021, by the Council President Robert P. Kline and led the group in the Pledge of Allegiance to the Flag.

2. Roll Call

Borough Council Present

Robert P. Kline, President
 Donald W. Kibler, Vice President
 Kevin L. Hall
 Gennifer R. Richie
 David H. Stone
 Chad Wilson

Borough Officials Present

Joseph R. Spadaccino, Police Chief
 Edward Erlsten, Deputy Fire Chief
 Penny C. Pollick, Borough Manager/Secretary
 Vanessa Dettrey, Administrative Assistant

Councilman Matthew S. Stoner, Mayor Doug Morrow, and Fire Chief Jeff Gouldy were absent.

7. President’s Report

-Council President

C. 2022 Budget Discussions — After comprehensive discussions on various line items, a motion was made by Councilman Hall, seconded by Councilwoman Richie, and unanimously voted to approve the 2022 Budget as amended for advertisement and public review.

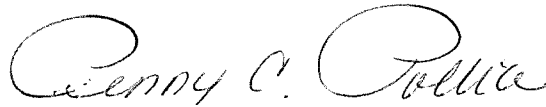
E. West Shore Senior Center Roof — Upon reviewing the two options provided at the previous meeting it was noted that the rubber overlay could be done while the Senior Center conducted their usual business whereas if the roof were to be completely tore off and replaced the doors would have to close for construction. There was no timeframe available for the complete replacement of the roof, so President Kline requested that information for next meeting so Council can make a motion.

J. Safe, Active, Healthy – 5 K Walk for Saturday, November 27, 2021 – Councilman Wilson requested that this item be removed from the agenda as the event has been cancelled.

16. Executive Session (Personnel Matters) — President Kline called an executive session on Wednesday, November 3, 2021, at 3:45 p.m. to discuss personnel matters. Council meeting reconvened at 4:10 p.m.

18. Adjournment — A motion was made on Wednesday, November 3, 2021, by Councilman Hall, seconded by Councilwoman Richie, and unanimously voted to formally adjourn the October 13, 2021, meeting at 4:34 p.m.

Respectfully Submitted,



Penny C. Pollick

Borough Manager/Secretary