

**Minutes of Borough Council Regular Meeting
Borough of New Cumberland
Wednesday, August 11, 2021**

The New Cumberland Borough Council held a Regular Meeting on Wednesday, August 11, 2021, in the Council Chambers of the Borough building located at 1120 Market Street, New Cumberland, PA.

1. Open meeting and Pledge of Allegiance to the Flag — The meeting was called to order at 7:00PM by the Council President Robert P. Kline and led the group in the Pledge of Allegiance to the Flag.

2. Roll call

Borough Council Present

Robert P. Kline, President
Donald W. Kibler, Vice-President
Kevin L. Hall
Gennifer R. Richie
David H. Stone
Chad Wilson

Borough Officials Present

Doug Morrow, Mayor – Arrival 7:30pm
Joseph E. Spadaccino, Police Chief
Edward Erlsten, Deputy Fire Chief
Michael Cassidy, Borough Solicitor
Albert M. Penksa, Jr., Borough Manager/Secretary

Councilman Matthew S. Stoner, Borough Engineer Randy Watts, and Fire Chief Jeff Gouldy are absent.

3. Approval of July 14, 2021, Regular Council Meeting Minutes — A motion was made by Councilman Hall, seconded by Councilman Stone, and unanimously voted to approve the Regular Council Meeting Minutes of July 14, 2021.
4. Approval of Check Lists for July 2021 — A motion was made by Councilman Stone, seconded by Councilwoman Richie, and unanimously voted to approve the Check Lists for the month of July 2021.
5. Approval of Treasurer’s Report for July 2021 — A motion was made by Councilman Stone, seconded by Councilman Hall, and unanimously voted to approve the Treasurer’s Report as presented:

General Fund - PNC

(Investments of \$2,567,026.57)

General Fund – FNB

(Investments of \$381,464.25)

\$127,829.24

Capital Improvement

(Investments of \$244,939.00)

\$500.00

Liquid Fuels Fund

(Investments of \$211,076.54)

\$500.00

Capital Projects Account

(Investments of \$4,505,877.45)

(Term Investments of \$2,000,000.00)

(Term Investments of \$1,000,000.00)

Revitalization Initiative

(Investments of \$263,257.88)

6. Hear Visitors —

Joan Erney, 505 Park Avenue, she spoke of a topic previously discussed and wanted to get an update about other forms of communication for the Borough instead of relying on Facebook pages. She signed up for 411 on Olde Towne Association and got an alert. Mrs. Erney expressed her concern about residents who may not know how to sign up for it. She requested updates on the revitalization progress such as the project on Hillside and The West Shore Theatre. She requested to be updated on the New Cumberland Borough Ordinances and Covid release funds. Mrs. Erney also requested updates on staffing and inappropriate signage. Councilman Hall stated that Bill Rudy sent violation letters to the properties in question.

Frank Kelly, 240 Poplar Avenue, he wanted to thank the Borough for the invitation to sign up for 411 system and said he got his first alert.

7. President's Report

-Council President

- A. Community Economic Development Director Position — Manager Penksa said the position has been offered to Valerie Copenhaver and she is able to start Tuesday, August 24, 2021. President Kline regarded the executive sessions that were held to come to this decision but would like a formal motion to be made. A motion was made by Vice-President Kibler, seconded by Councilman Wilson, and unanimously voted to approve Valerie Copenhaver's position as Community Economic Development Director starting Tuesday, August 24, 2021.
- B. Penn-DOT Snow Removal Renewal — President Kline explains the agreement to be between the Borough and Penn-DOT for the Borough to clean the state roads with compensation. Manager Penksa says there has been good success in working with Penn-DOT and would recommend a motion to renew. A motion was made by Councilman Hall, seconded by Vice-President Kibler, and unanimously voted to approve the Penn-DOT Snow Removal Renewal.

- C. Special Event Form - ATCR Block Party by At the Cross Recovery — Bethany Gardner is looking to hold an event on September 16th on Table Life Church's property. This will be a community engagement activity with food trucks parked on Sixteenth Street, facing the church. Chief Spadaccino stated the food trucks will be fine if they obey normal street parking laws. Bethany also requested to close the alley behind the church but have not received all signatures of residents within the adjoining properties. A motion was made by Councilman Hall, seconded by Councilman Stone, and unanimously voted to approve the special events application in contingent upon the requirements of the ordinance and consistent with all residents in adjoining properties.
- D. Library Director Retirement and Hire Dates — The current Director retirement date has moved from September 7th, 2021, to August 28th, 2021, and with that they have asked to modify the start date of the new Director from September 7th, 2021, to August 29th, 2021. The new hire Youth Services Director date is effective August 16th, 2021. A motion was made by Councilwoman Richie, seconded by Councilman Wilson, and unanimously voted to approve the change in dates recommended by the library.
- E. West Shore Senior Center — Solicitor Cassidy says Council has approved an arrangement with Messiah Lifeways Community Support Services to operate the Senior Center in the Borough. This has been effective as of July 1st, 2021. There is a lease agreement for Council to consider and approve. It is a ten (10) year lease agreement with Messiah Lifeways. Messiah Lifeways will be paying the basic cost of operations with the help of the Borough for snow removal and any major repairs within the facility. The lease has been revised to allow some flexibility for the Borough for renting the facility out for Special Events on an hourly basis. All rentals will support the Senior Center regarding maintenance repairs and cost of operation. A motion was made by Councilman Hall, seconded by Councilman Stone, and unanimously voted to approve the signing of the ten (10) year lease between Messiah Lifeways and the Borough.
- F. Firehouse Award Apron Replacement Bid — Manager Penksa spoke due to the absence of Borough Engineer Randy Watts. The lowest bid received was submitted by Doug Lamb Construction. They meet the ability of performing the work in HRG's perspective and they recommend the Council award the contract to Doug Lamb Construction of \$68,592.00. A motion was made by Councilman Hall, seconded by Vice-President Kibler, and unanimously voted to approve Firehouse Award Apron Bid to Doug Lamb Construction for \$68,592.00.
- G. Executive Session from 8/2/21 — President Kline states that a resignation letter has been submitted from Manager Penksa and is effective Friday, September 10th, 2021. A motion was made by Councilman Hall, seconded by Vice-President Kibler, and unanimously voted to accept Manager Penksa's letter of resignation effective Friday, September 10th, 2021.
- 8. Engineer's Report — President Kline shared the Engineer's report provided for the month of July 2021.

9. Mayor's Report — Mayor Morrow apologizes for being late. The reason for his tardiness is due to conducting Borough business with the Bob Craig Youth Foundation for a grant of \$80,000 to contribute to Vice-President Kibler's project at Hillside. The \$50,000 grant from Bob Craig Youth Foundation will be issued to the Library Department of Education by the end of the year. The Bob Craig Youth Foundation also donated \$25,000 towards the construction of the West Shore Theatre. Code Red is up and activated and have had tremendous results with sign-ups. West Shore Theatre has begun construction and target date of completion is December 2021.
10. Police Chief's Report — Chief Spadaccino provided a written report of the Police Department activities for the month of July 2021. Code Red is up and activated. There is a link on the Police Department Crime Watch page to sign up and Christine Leukus will be putting the necessary information about Code Red in The Messenger. Chief Spadaccino introduced Christine Leukus who stated that Code Red went live two (2) weeks ago. Code Red provided a report of 88 businesses and 941 residents, for a total of 1,029 people who have signed up for the program. 215 phones are receiving texts, 126 are getting e-mails, and all of them are signed up to receive phone calls. Chief Spadaccino says the body cameras are in their possession and Watch Guard has a set-up date for Wednesday, August 25th, 2021. IT will be present to make sure there are no glitches upon server set-up.
11. Fire Chief's Report — Deputy Chief Erlsten stood in for Fire Chief Gouldy and provided a written report of the Fire Department activities for the month of July 2021.
12. Solicitor's Report — Solicitor Cassidy states that the transfer of assets of \$22,000.00 from the Boat Club to the Borough has been completed.
13. Manager's Report — Manager Penksa states that the review of the Council Chamber renovation needs input from Council regarding colors, carpeting, and dais construction so that the rendering can be ready for the September meeting. The architect team will be available sometime next week for a review of preliminaries. The Highway & Parks Department has been busy with summer projects this year. The Boat Club has made their final decision to dissolve and to transfer their assets to the Borough via check. The MS4 review with DEP was held this morning, Wednesday, August 11th, 2021. The review went well and were no issues of major concern, many thanks go to the Highway Department for their teamwork to make the five (5) year review a success. Mayor Morrow asks Manager Penksa about the Spotted Lanternfly and the steps to take to eradicate them. Manager Penksa states that spraying them is not a permanent solution because they are resilient and with each spray the toxin levels need to be raised. Councilman Stone suggested handing out commercially available bug traps like what Harrisburg is doing to handle this situation. He continues to state that these bugs are attracted to a specific kind of tree and that the Borough could act upon the information that can be found so that this problem is not ignored. Councilwoman Richie, Councilman Stone, and President Kline have agreed to attend the Council Chamber renovation review meeting. Manager Penksa and Councilman Wilson mentions that the status of updating the website is still a work in progress.
14. Executive Session (Personnel Matters) — President Kline starts the session at 7:51pm and reconvened at 8:29pm. Action recommended; Solicitor Cassidy suggests based upon the executive session that Council make a motion to engage Penny Pollick as an independent contractor to serve as the interim Borough Manager on an as needed basis at a rate of \$46.70 per hour. A motion was made by Vice-President Kibler, seconded by Councilman Wilson, and unanimously voted to approve Penny Pollick as the interim Borough Manager on an as needed basis at a rate of \$46.70 per hour.

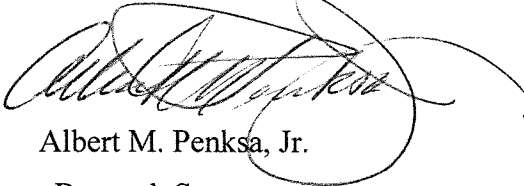
15. Council Comments — Councilman Wilson wanted to speak about the budget for West Shore Recreation Center and mentioned a \$3.00 increase from \$2.50 in the budget. This will be a \$300 to \$600 increase in the annual total. Councilman Wilson requests an installment for December 1st vs January 15th. He continues to state that this motion was approved by the West Shore Recreation Board last night. They cannot receive help from the State or the Federal Government and can only rely on producing revenue from the programs. The West Shore Recreation Board is requesting approval of the increase from Council by Thursday, September 30th, 2021.

Councilman Stone brought up questionable work done by PPL on the road by the West Shore Theatre.

Councilwoman Richie noted that PAWC filled a hole that they made with gravel when it use to be grass, this is on Oak and Eleventh. Manager Penksa stated he would investigate it and that a draft for the budget will be in for September's meeting.

16. Adjournment — A motion was made by Councilman Wilson, seconded by Vice-President Kibler, and unanimously voted to adjourn the meeting at 8:38pm.

Respectfully Submitted,



Albert M. Penksa, Jr.

Borough Secretary

